

Student Name:	
Student ID	
Postal Address:	
Suburb:	Postcode:
Qualification Code:	
Course Start Date:	
Reason for Request:	<input type="checkbox"/> Visa refused (Attach documentary evidence from DIBP) <input type="checkbox"/> Withdrawing from course due to compassionate or compelling circumstance <input type="checkbox"/> I am changing education providers (attached LoO from new provider) <input type="checkbox"/> I failed to meet entry requirements/condition on the Letter of Offer <input type="checkbox"/> Withdrawing due to academic difficulties <input type="checkbox"/> Withdrawing due to personal reasons <input type="checkbox"/> My enrolment has been cancelled due to a breach of Code of Conduct <input type="checkbox"/> Other (please specify)
Bank Details for Refund:	Bank: Branch Address: BSB: Account Number: Swift Code: Only Australian bank accounts will be accepted. The student will be responsible for the fees associated with transferring to an overseas bank account.
Student Declaration:	<input type="checkbox"/> I have received, read and understand the Original Campus refund policy and believe I am entitled to a refund. <input type="checkbox"/> I have received, read and understand Original Campus Complaints and Appeals process. <input type="checkbox"/> I declare that the information I have provided on this application (including any attachments) are true and correct. <input type="checkbox"/> I have attached supporting evidence (if required)
Student Signature	Date:

Office use only			
Amount student paid:			
Original Receipt No.:		Date of receipt:	
Amount eligible to be refunded:			
Amount refunded:			
Date refunded:			
Approved by Accounts Signature:			
Type of payment:			
Notes:			
Refund entered into Accounts System:	Yes / No (please circle)	Date:	